

**MINUTES OF THE MEETING OF SHAWBURY PARISH  
COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY  
APRIL 12<sup>th</sup>. 2011 at 7.00pm.**

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**Public Session:**

One member of the public was present, representing Shawbury Senior and Junior Football Clubs. He outlined the range of teams playing under the name of Shawbury but pointed out that nearly all the home fixtures had to be played at grounds outside Shawbury. The club had been approached by a developer who had indicated that if they could get permission to build on land adjacent to White Lodge Park, Mr Cook, the owner of the land, was prepared to donate land behind the Farm Shop, which could be developed as a major football and sports centre.

To gain permission to build, the Parish Council would need to change their response to Shropshire Council's Consultative Document and agree to Shawbury being seen as a 'hub'.

The Chairman pointed out that the issue could not be discussed at this meeting as it was not on the agenda. Members agreed to re-visit the decision at the next meeting. Clerk to include it on the agenda.

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**Present:**

Mrs. J. Manley (Chairman)

Mrs. S. Dove

Mr. D. Baldwin

Mrs. F. Medley

Mr. R. Bailey

Mr. R. Pinches

Mr. S. Dodd

Mr. J. Kennedy

Mrs. T. Howells

Mr. D. Roberts

**In Attendance:**

The Parish Clerk

Ms. M. Turner (Youth Officer)

**11/01 Apologies:**

Apologies were received and accepted from Mr. A. Brown, Mr. S. Jones (Shropshire Councillor) and MACR G. Longmuir (RAF Shawbury).

**11/02 Declaration of Personal or Prejudicial Interests:**

Mr. Bailey declared an interest in Agenda Items 6 & 8.

**11/03 Minutes of Meeting held on March 8<sup>th</sup>.**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**11/04 Matters Arising:**(a) Highways (10/200(b1) & (d))

It was noted that repairs had been carried out to the traffic light railings and the junction sign at Mytton Estate had been replaced.

Mr. Gradwell had responded to the request for entry signs on the A53 stating that car parking was available in the Village, pointing out that in the current financial climate this would not be possible.

(b) Post box at junction of A53 and Wytheford Road (10/211(e))

Clerk reported that Royal Mail had agreed to replace the box within the next few weeks.

(c) Church Street/Lighting.(10/211(g))

NWP had informed the Clerk that the lights had been ordered and would be erected as soon as the company received them.

(d) School reorganisation (10/218)

Shropshire Council had acknowledged receipt of the Parish Council's report but no other information had been received.

(e) Football goalmouths on Recreation Ground (10/220(iiii))

After considering advice from a qualified groundsman, it was proposed that the goalmouth areas should be levelled and re-seeded. Mrs. Howells to discuss this with representatives of the football club. Mr. Bailey offered to break off some of the concrete which was causing a safety problem with the goal posts.

(f) A53 drainage (10/202)

A few minor issues had been reported to the Highways Department but it was generally felt that a good job had been carried out. It was agreed to continue to monitor the drainage from the pipe.

(g) Moat project (10/225(a))

Clerk reported that he had received a complaint about the amount of excavated silt left on the paths following pool work. He had spoken to Mr. Brown who had contacted the complainant and a copy of his response was issued to Members. It was felt that the contractors should be brought back to make sure the mud was spread over a wider and more acceptable area.

Considerable concern was raised by several Members about the depth and steep sides of the new pools, which could pose a danger to children. Mr. Roberts agreed to speak to the Moat Committee and arrange some temporary fencing until the new fence could be put in place.

It was agreed that Mr. Brown could purchase warning signs and posts although Members questioned the need for the use of 'sleepers'.

(h) 21, White Lodge Park – over grown hedge.

Chairman confirmed that she had spoken to the owner who had agreed to take remedial action.

(i) Litter Picking Equipment (10/212(r))

Chairman had spoken to the representative at Shropshire Council but the equipment was only available for short time loan. Mr. Roberts agreed to find some appropriate equipment for Council use.

**11/05 Correspondence:**

The following correspondence was considered.

- (a) Concept (Chartered Town Planners) – offering help with developing neighbourhood plans.
- (b) N.A.L.C. – response to Government’s consultation paper on Local Authorities Data Transparency.
- (c) Cllr. K. Barrow (Chairman of Shropshire Council) – Future ways of Shropshire Council working together with local communities.
- (d) Shropshire Olympian Festival – details of meetings.
- (e) Shropshire Council Planning Department – Developer Contributions and Infrastructure Provision and Site Application and Management of Development
- (f) Shropshire Council – Pavement Permits.
- (g) Helen Howe - Principal Policy Officer (Housing) at Shropshire Council – ‘Place Plans’.
- (h) Letters of thanks from organisations who had been given a grant,
- (i) ALC – Market Towns Awards.
- (j) Youth Service - Update on changes to the Youth Work Sessions.

**11/06 Accounts for Payment:**

It was resolved to pay the following accounts:

Mr J. Wilson	Salary April)	£428.51
Mr. J. Wilson	Expenses (March)	£106.84`
Inland Revenue	Income Tax (April)        `	£107.51
Mr. T. Creber	Village work (April)	£427.00
NWP Electrical	Streetlight maintenance (March)	£232.42
Mr. A. Brown	Moat expenses (Jan15 <sup>th</sup> .-March 20 <sup>th</sup> .)	£30.34
Graphic Office	Photocopier cartridges	£117.58
ALC	Membership 2011 – 2012	£721.03
Mr. R. Bailey	Compost and plants for Floral Gateways	£17.00
	Mowing Erdington Close Play area (March)	£100.00
Balfours	Rent for Car park and Glebe	£1,100.00
Nobridge Nurseries	Grass cutting March 17 <sup>th</sup> . & 31 <sup>st</sup> .	£364.80
AON	Insurance 2011-2012	£2,600.18

Mr. Bailey questioned the account from Nobridge as he felt that the Recreation Ground had not been cut on one of the stated dates. It was agreed to challenge this but to pay the account and get an adjustment on a later account if required.

**11/07****(a) Financial Statement:**

A financial statement was tabled and approved.

**(b) Receipts and Payments Accounts (Not audited)****(c) Comparison of expenditure against budget and also previous year’s expenditure.**

Clerk asked Members to scrutinise documents (b) and (c) and raise with him any concerns they had about the figures.

#### **11/08 Community Service Awards**

Six Shawbury residents had been nominated by members of the public as suitable candidates for a Community Service Award. After due consideration it was agreed to give an award to all six. . The Clerk was asked to invite Group Captain W. James to make the presentations which would form part of the Annual Parish Meeting and to purchase suitable plaques.

#### **11/09 Car Park**

The Clerk stated that he had received three quotations, all of which exceeded the proposed budget. As Mr. Brown was not in attendance to give advice as to whether changes could be made to the specification, it was decided to defer any decision until the next Council meeting. The Chairman agreed to speak to Mr. Brown about the quotes and whether he was prepared to supervise the project.

#### **11/10 Children's Play Area**

Clerk reported that he had received two letters and a telephone call from Mr. Whitlock complaining about the noise and behaviour of young people using the Pod and the Play Area. He had spoken to representatives of the police and Meres and Mosses Housing Association, both of whom had been to see Mr. Whitlock. Meres and Mosses confirmed that they had agreed to erect a fence between the path and Mr. Whitlock's property to give him some protection. It was reported that this had already been put in place.

#### **1111 Erdington Close Play Area.**

Members agreed to Mr. Bailey's proposals that:

- (a) The colour used to treat the fencing should be dark brown.
- (b) The eucalyptus tree, which had been badly affected by the frost, should be reduced to ground level.
- (c) The remaining shrubs should be cut down to a height of six feet to comply with the hedge regulations for the site.

It was also noted that at some stage some of the wooden edging round the play area would need replacing.

#### **11/12 Glebe Area Development**

A report produced by Mr. Bailey, following a meeting of the committee set up to look at developing the area, was accepted and adopted by the Council. The report included ideas on the suggested lay out and construction of possible paths and the placement of gates.

Mr. Bailey was asked to get a rough idea of the cost per meter of suitable paths and also to give a full report to the public at the Annual Parish Meeting. Mr. Pinches offered to help.

Mr. Bailey asked that thanks be extended to Ruth Mansfield for providing him with an excellent map of the area.

It was agreed that most of the planned clearance and installation of the gates would rely on voluntary help with the Council obtaining grant aid for the paths and gates. Applications for grants could not be made until the lease was agreed.

The Clerk reported that he had spoken again to Mr. Watney at Balfours who had apologised for the delay. Clerk agreed to speak to him again.

### **11/13 Burial Ground**

#### (a) Regulations

Chairman reported that she had contacted most of the people who had relatives buried in the Parish Council Burial ground advising them of the regulations. All but a few had already taken action to remove items from the grave. She would re=visit those who had not yet done so.

#### Ground Levelling

It was agreed that a volunteer working party should carry out the work in early autumn. Several Members agreed to help and Mr. Bailey offered to arrange for the purchase of some top soil closer to the date.

Clerk to seek further information about the responsibility of relatives where head stones were beginning to lean.

### **11/14 Exchange of Information:**

#### (a) Issues for inclusion on the next agenda:

No items raised.

#### (b) Issues needing urgent attention:

##### (i) Highways:

(a) Weed, moss and grass encroaching onto the pavement between Mytton Estate and Wytheford Road. Clerk to report to Victoria Ashmore at Shropshire Council and ask for action to be taken to clear the paths.

(b) It was noted that the damaged cover on the BT inspection chamber in Church Close had been replaced but still needed to be sealed. Clerk to report to Highways Dept.

##### ii. Streetlights:

Light No 23 in Erdington Close not working and the inspection box damaged on light No 6 in Church Street.

#### Other:

(a) Telephone Box in Church Close had still not been removed. Clerk to contact BT and ask for urgent action.

(b) Mr. Bailey stated that fly tipping was taking place at the rear of the Glebelands. He agreed to report it to Julia Schofield at Shropshire Council.

### **11/15 Other Information:**

(a) It was agreed to review the progress being made on items in the Parish Plan at the September meeting.

(b) Mr. Bailey reported that a nail had been driven into the roundabout on the Children's Play Area, preventing it from turning. He had managed to remove the nail.

(c) Suspect packages had been found on the car park and Recreation Ground by Mr. Creber and Mr. Bailey. The Clerk had reported this to the Beat Officer who had asked if there was any evidence from the CCTV camera. Shropshire Council had been asked to look at the recording but stated that they needed an incident report and details of the officer seeking the information. Clerk passed this on to the Beat Officer and asked her to liaise with Shropshire Council but had not heard anything more.

Concern was raised about the complexity of the reporting system and the Clerk was asked to check the protocol; with the police and Shropshire Council.

(b)Clerk reported that he had received a request from Mr. Lawley for some hard standing by the bus stop and seat which had been placed in Edgbolton. He had passed the request to the Highways Department who had agreed to take some action.

### **11/16 Annual Parish Meeting**

The agenda was agreed as follows : - Chairman's report; other reports; discussion on Poynton Road Hedge and the Glebe development; presentations of Community Service Awards and closing with a talk from John Hughes of Shropshire Wildlife Trust.

### **1117 Reports from:**

#### **(a)Police:**

A written report had been received which indicated that in the period between March 8<sup>th</sup>. and April 11<sup>th</sup>.the following crimes had been reported:

Assault -3; Theft -3; Theft from motor vehicle -1; Theft of motor vehicle -1

#### **(b)Youth**

Miriam Turner stated that she had just called in to say 'goodbye as she was moving on to her new post. Mr. John Plumb was taking over responsibility for the Tuesday evening activities with the age range of those attending moving to 10-15 year olds.

Members thanked Miriam for her support and wished her well in the new post.

#### **(c)RAF Shawbury**

It was noted that:

(a) Night Flying was commencing on April 19<sup>th</sup>. going on until 2.00am

(b) Family Day would be on July 15<sup>th</sup>.

#### **(d)Shropshire Council:**

A written report had been received from Mr. Jones suggesting that the Council should review its response to Shropshire Council's Planning Consultation Document. Development in the Parish could lead to financial grants for infrastructure projects.

His offer to arrange for a Planning Officer to attend the next meeting was accepted.

### **11/18 Planning Applications:**

A. The following application was considered and no objections raised:

14, Church Close – remedial work on a protected Oak Tree;

### **11//19 Committee Reports:**

#### **(a)Moat Committee:**

The minutes of the Moat Committee meeting held on April 4<sup>th</sup>. were distributed to Members and adopted.

#### **(b)Helicopter Noise Liaison Committee:**

Mr. Kennedy stated that it had been a short meeting with the number of complaints received reported as 412 last year and 97 so far this year

An assurance had been given that the Shawbury Base was safe for the foreseeable future with guaranteed training programmes.

(c)ALC Area Committee

Mrs. Medley reported that she had attended the last meeting when the major part of the meeting had been devoted to information and discussions on the new planning policy documentation. The emphasis on the new proposals was to improve access for customers and stakeholders.

**11/20 Press Matters:**

No issues suggested.

**11/21 Date and Time of next meeting:**

The next meeting will be on May 10<sup>th</sup>. at 7.00pm in Shawbury Village Hall. Clerk reminded Members that this would be the A.G.M.

**Approved as a true record of the Meeting.**

**Signed \_\_\_\_\_ (Chairman)      Date:**

## UNRESOLVED PROJECTS/ISSUES

<b>PROJECT/ISSUE</b>	<b>BRIEF COMMENTS</b>
<b>CCTV Camera – access to broadband.</b>	<b>Awaiting response from Shropshire Council ICT Department.</b>
<b>Car Park Renovation</b>	<b>Plans approved. Quotations requested.</b>
<b>Poynton Road/Recreation Ground Hedge.</b>	<b>Agenda Item for Annual Parish Meeting.</b>
<b>Burial Ground – maintenance work</b>	<b>Planned for an autumn project</b>
<b>Vehicle Operated Speed Controls.</b>	<b>Cost of service being reviewed by Shropshire Council.</b>
<b>A53 Crossing Signs.</b>	<b>Installation promised by Shropshire Council in this financial year.</b>
<b>Local Joint Committee – substitute Councillors.</b>	<b>Mr. Kennedy to raise again at the Annual LJC Meeting.</b>
<b>Remedial work on trees in the Moat area.</b>	<b>Mr. Brown reviewing the situation.</b>
<b>Poynton Road warning signs.</b>	<b>Installation promised by Shropshire Council in this financial year.</b>
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<b>Burial Ground paths and hedge.</b>	<b>Plans approved for work to be carried out in the autumn.</b>
<b>Signs to car park and RAF Shawbury</b>	<b>New signs promised by Shropshire Council in this financial year</b>
<b>Sparrow Cottage – planning issue.</b>	<b>Owner given more time to appeal against an enforcement order.</b>
<b>Car Park tree.</b>	<b>Safety aspects being monitored.</b>
<b>Church Street Lighting</b>	<b>Quotations accepted from NWP Electrical.</b>
<b>Erdington Close Play Area – fence treatment.</b>	<b>Work planned for Spring with help from RAF .</b>
<b>Grit Bins in Poynton Road</b>	<b>Two bins promised by Highways Dept.</b>
<b>Burial Ground Maintenance</b>	<b>Work on head stones/levelling site in the autumn</b>
<b>Erdington Close Play Area – hedge cutting</b>	<b>Mr. Bailey to carry out the work</b>

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